

FOOD SAFETY QUALITY SYSTEM "REGISTRATION PROCESS"

Created: 26-Jun-24

Amrak International Business & Consulting

For MAFWR

SYSTEM LOGIN

Application Url: <u>https://fsqc.mafwr.gov.om</u>

Communication: for the important stages of the application, system will send the SMS alerts for concerned users/employees/stakeholders.

Login Screen: click on login here button.



CR Number: Select Company, enter CR Number and Click on '<u>generate OTP'</u> button, wait for success or fail message. Click okay.

- 1. Success: enter the received OTP and click on login button.
- 2. Fail: try again.



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	®Food Security System		
	Login Details		
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Once you logged in successfully. You will see the below dashboard of application.

- 1. Click on registration
- 2. Click on Company, Fish Company or Laboratory as per the nature of your company.





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Step 1: click on highlighted icon as shown below

Step 2: expand the company search panel

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Step 3: select your company from the grid by clicking on pencil icon as shown in below screen.

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Step 4: Expand 'Company Detail' section

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Step 5: select your *companies 'related activity*' from the list of available activity under your CR number with MOCI. You can select multiple activities from the dropdown and it will all appear in the text area below the drop down control.

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Step 6: click on the save button.

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ة للاعمال والاستشارات Company Name Arabic اعرك العالمية للاعمال والاستشارات	امرك الغالمو
CR Number 1350377 Br legal status Active	
legal form Sole Proprietor Company if	
email harmanomanconsultancy.com at mobile 94893894875	
Address B 0 PBox/0 PCode/0.Muscat Muscat Governorate	
Related Activity * Designing and programming software	÷
Related Activity * Designing and programming software	
Related Activity * Designing and programming software	6.54

Step 7: you will see success message, click okay

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Step 8: select "*Mandatory License Detail*" Section as shown below and upload the required document.

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Step 9: after successful submission of document it will appear in grid with green thumsup icon.

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Step 10: General Document if you wish to upload. But, not mandatory.

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Step 11: click on the 'final submission'

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Step 12: your record will disappear, until it will not approved or return back for further clarification

Food Safety & Quality Control System Ż COMPANY SEARCH Accreditation CR Number Company Name ΞŤ. II Status From Date ToDate 06/26/2024 12 06/26/2024 N.B. Report Library Help Centre

Note* you will received SMS regarding success full submission of your registration application.

Step 13: if your application is returned back for further clarification, you will see the following screen

Now the status of you application is '*customer review' select the application*.

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Step 14: Select 'Approval Process' Section

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Step 15: enter your remark in the below screen and click on RFC button. once you do that, your remark will appear in the grid called '*<u>Review History'</u>*.

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Step 16: Now select your remark in the grid. Once selected click on upload button to attach any proof document along with your remark against clarification.

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Step 17: once you complete the whole process of clarification, your screen looks like the similar one as shown below:

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Step 18: Wait for the decision from ministry.

Step 19: if your application is approved, you will see the below screen with approved status of your application.

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Company Registration Successful. Your Company is now registered with Ministry's Food Safety System.

Step 1: click on highlighted icon as shown below

Food Safety	y & Quality Contro	ol System		🔘 <u>8</u> -
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Step 2: expand the company search panel

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Step 3: select your company from the grid by clicking on pencil icon as shown in below screen.

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Step 4: Expand 'Company Detail' section

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- Select whether you already have 'Quality Control Certificate' or not.
- Select your companies 'related activity' from the list of available activity under your CR number with MOCI. You can select multiple activities from the dropdown and it will all appear in the text area below the drop down control.

egistration	🖉 🦨 COMPANY SE	ARCH				
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ort and Export	Company ID	Designing and programming software		
ort Library		Activities of commission agents and brokerage business (excluding portfolio and security exchange)		
	Company Name	Create and implement databases and web pages		
Contra	CE Number	Managing Investment Funds		
	CR Humber	Management and operation of data processing facilities on a permanent basis		
	legal form	Finance and Investment Consultancy		
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Step 6: click on the save button.

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Step 7: you will see success message, click okay

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Step 8: select "*Mandatory License Detail*" Section as shown below and upload the required document.

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Step 9: after successful submission of document it will appear in grid with green thumsup icon.

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Step 10: General Document if you wish to upload. But, not mandatory.

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Step 11: click on the 'final submission'

Food Safety	y & Quality Control System	🌐 😣 -
Registration	COMPANY SEARCH	-
Accreditation	COMPANY DETAIL	
Report Library Help Centre	MANDATORY LICENSE DETAIL	-
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Step 12: your record will disappear, until it will not approved or return back for further clarification

Food Safety & Quality Control System Ż COMPANY SEARCH Accreditation CR Number Company Name ΞŤ. II Status From Date ToDate 06/26/2024 12 06/26/2024 N.B. Report Library Help Centre

Note* you will received SMS regarding success full submission of your registration application.

Step 13: if your application is returned back for further clarification, you will see the following screen

Now the status of you application is '*customer review' select the application*.

	and a second	column desirate	82						
creditation -	Company N	lame				at .	CR Number		et.
port and Export -	From Date		06/26/2024	II: ToDate		06/2672024 05	Status		× 15
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Step 14: Select 'Approval Process' Section

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Step 15: enter your remark in the below screen and click on RFC button. once you do that, your remark will appear in the grid called '*<u>Review History'</u>*.

rreditation					
port and Export	REVIEW HISTORY				
port Library	- V/ Remark 1	/Shee	/ User Name/CR Number	(/* Cale)	Ac
lp Centre	Need Latest copy of CR	Customer Review	haman	2023-12-24719-16-28.94	
	itun 🚽	Section Head Review	hannan	2023-12-24T19:16:04.83	
			Remark		
			Remark		
	Supporting Document		Remark		
	Supporting Document	/* Occument Name	Remark	Y /1NE /1Atline	≥ tip taseb

Step 16: Now select your remark in the grid. Once selected click on upload button to attach any proof document along with your remark against clarification.

Food Safety &	Quality Control Syste	em			18-1
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Accreditation					
🦉 Import and Export 💦 🗧	A Benada	- (Sena)	- ¹ Die Name/Cli Namber	Date	Actions
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	Supporting Document		Remark		
	Document No	Documant Name	Mandato	ly Pdf Action	/ Up Loadel
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Step 17: once you complete the whole process of clarification, your screen looks like the similar one as shown below:

egistration	APPROVAL PROCESS				
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Step 18: Wait for the decision from ministry.

Step 19: if your application is approved, you will see the below screen with approved status of your application.

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Company Registration Successful. Your Company is now registered with Ministry's Food Safety System.

Step 1: click on highlighted icon as shown below

Food Safety	y & Quality Contro	ol System		🎯 😣 ·
Registration Accreditation Import and Export			• •	
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	laboratory	Food Product		
	•	D	 O O 	
	Stat	ttll istics	Inquires	Specification and Regulations
	0	0		

Step 2: expand the company search panel

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Import and Export							Timapter
 Report Library Help Centre 							

Step 3: select your company from the grid by clicking on pencil icon as shown in below screen.

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Step 4: Expand 'Company Detail' section

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gistration	COMPANY S	COMPANY SEARCH							
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		ETAIL TAIL	Acjine 2012 - 2012 - 2012 2012 - 2012 - 2012 - 2012 2012 - 2012	Sole Proprietor Company	Draft	i ali			

Step 5: select your *companies 'related activity*' from the list of available activity under your CR number with MOCI. You can select multiple activities from the dropdown and it will all appear in the text area below the drop down control.

Food Safety	& Quality Contro	l System			🌐 I 🤇	8
Registration	COMPANY SI	EARCH				
Accreditation	8 COMPANY D	ETAIL				
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	CR Number	1350377	10	legal status	Active	Ē
	legal form	Sole Proprietor Company	ar.			
	email	harmanomanconsultancy.com	(8)	mobile	96893894475	
	Address	0 0 PBosc0 PCode 0, Muscat Muscat M	luscat Goi	emorate		i
	Related Activity *	select value				-
	Related Activity *					æ
	10 A				S. Sar	
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🔆 Food Safety	& Quality Contro	System 🛞	1 (2	
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	Related Activity *	select value	÷	ß
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Step 6: click on the save button.

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ة للاعمال والاستشارات Company Name Arabic اعرك العالمية للاعمال والاستشارات	امرك الغالمو
CR Number 1350377 Br legal status Active	
legal form Sole Proprietor Company if	
email harmanomanconsultancy.com at mobile 94893894875	
Address B 0 PBox/0 PCode/0.Muscat Muscat Governorate	
Related Activity * Designing and programming software	÷
Related Activity * Designing and programming software	
Related Activity * Designing and programming software	6.54

Step 7: you will see success message, click okay

Food Safety 8	Quality Control	System			8
Registration Accreditation Maport and Export Peport Library Help Centre	Company ID Company Name CR Number	Thank You!	ame Arabic	امرك العالمية للاعمال والاستشارات Action	8
	email Address Related Activity *	COK Designing and programming software		96893894475	8
	Related Activity *	Designing and programming software		colupus	2
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	dis Detail				100

Step 8: select "*Mandatory License Detail*" Section as shown below and upload the required document.

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	AUTHORIZED	PERSON DETAILS	2240		A (SIDVA	6/CB			

Step 9: after successful submission of document it will appear in grid with green thumsup icon.

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Acceleration	COMPANY DE	TAIL				•
Heport Library -		LICENSE DETAIL				~
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	J GENERAL ATT	ACHMENT DOCUMENT				-
		AIL				*
	AUTHORIZED	PERSON DETAILS				~

Step 10: select 'Test Details' section as shown in the below screen.



Step 11: select the test which is applicable for your lab, as shown in the below screens.

- Select the category from dropdown.
- Check all the test in check box



Step 12: General Document if you wish to upload. But, not mandatory.

Food Safety	& Quality Control System			()	8-
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Step 13: click on the 'final submission'

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Food Safety	& Quality Control System		🎯 I 😣 ° I
Registration - Accreditation -	COMPANY SEARCH		
Import and Export Import Library Help Centre	COMPANY DETAIL		~
	GIS DETAIL Your detail	Thank You! a has been successfully submitted. Thanks!	
		OK	-

Step 14: your record will disappear, until it will not approved or return back for further clarification

Food Safety & Quality Control System Ż COMPANY SEARCH Accreditation CR Number Company Name ΞŤ. II Status From Date ToDate 06/26/2024 12 06/26/2024 N.B. Report Library Help Centre

Note* you will received SMS regarding success full submission of your registration application.

Step 15: if your application is returned back for further clarification, you will see the following screen

Now the status of you application is '*customer review' select the application*.

	/ con	APANY SEARCH	P.				_		8
reditation	Company Na	ame				at .	CR Number	r	6f
ort ultrary -	From Date		06/26/2024	II: ToDate		06/2672024 05	Status		× 15
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Step 16: Select 'Approval Process' Section

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	GENERAL ATTACHMENT DOCUMENT				
	ACTIVITY DETAIL				
	AUTHORIZED PERSON DETAILS)
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Step 17: enter your remark in the below screen and click on RFC button. once you do that, your remark will appear in the grid called '*<u>Review History'</u>*.

port and Export					
port Library	(// Remark)	CSutur	2 User Name CR Number	(/* Cater)	M
lp Centre	Need Latest copy of CR	Customer Review	Itaman	2023-12-24719-16-28.94	
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Step 18: Now select your remark in the grid. Once selected click on upload button to attach any proof document along with your remark against clarification.

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6 Registration -	J APPROVAL PROCESS				
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Step 19: once you complete the whole process of clarification, your screen looks like the similar one as shown below:

egistration	APPROVAL PROCESS				
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Wport Library -	Need Latest copy of CR.	Customer Review	harman	2023-12-24719/16/28:94	14
elp Centre	Buey	Section Head Review	harman	2023-12-24719;16:04.63	1
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Step 20: Wait for the decision from ministry.

Step 21: if your application is approved, you will see the below screen with approved status of your application.

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	2 COMPAN	IY SEARCH				
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Company Registration Successful. Your Company is now registered with Ministry's Food Safety System.